



**GATEWAY CITIES TRAFFIC SIGNAL SYNCHRONIZATION AND BUS
SPEED IMPROVEMENT PROJECT
I-5/TELEGRAPH ROAD**

**Progress Report #2
September 2, 2000 to November 17, 2000**

TASK NO. 1: PROJECT MANAGEMENT

Task No. 1.1 Project Coordination

Percent Complete Previously: 5%
Percent Complete this Period: 6%
Total Percent Complete To Date: 11%

Prepared sub-consultant agreements.

Task No. 1.2 Attend Project Meetings/Make Project Presentations

Percent Complete Previously: 5%
Percent Complete this Period: 1%
Total Percent Complete To Date: 6%

No activities in this Period.

Task No. 1.3 Create and Maintain Project Web

Percent Complete Previously:
 Web Site: 90%
 Maintenance: 0%
Percent Complete this Period:
 Web Site: 5%
 Maintenance: 0%
Total Percent Complete To Date:
 Web Site: 95%
 Maintenance: 0%

Updated the Web Site with the following actions:

1. Updated Schedule
2. Added a Project Description to the Home Page
3. Added scroll bars
4. Updated Contact List
5. Linked to GTS Home Page

The project web-site is available for viewing at:

<http://www.gardnersys.com>

under "Projects"

Upcoming work:

Update the Web Site as needed

Task No. 1.4 Prepare Project Reports

Percent Complete Previously: 5%

Percent Complete this Period: 0%

Total Percent Complete To Date: 5%

No activities this period.

TASK NO. 2: STAKEHOLDERS AND OPERATIONAL OBJECTIVES

Percent Complete Previously: 80%

Percent Complete this Period: 10%

Total Percent Complete To Date: 90%

Pre-Design meetings were concluded with meetings with the two remaining jurisdictions – Pico Revira (September 7, 2000), and Caltrans District 7 (September 21, 2000).

A field survey of cabinet equipment was carried out to supplement the information collected from the jurisdictions.

Work continued on the Operational Objectives Report, and the Individual City Reports. After a discussion with the County, it was decided to combine the two deliverables into one report.

Upcoming work:

Complete and submit the combined draft deliverable “Stakeholders’ Operational Objectives and Individual City Reports”.

TASKS 3 TO 12

Work has not yet started on these tasks.

Alan Clelland
Project Manager

November 28, 2000